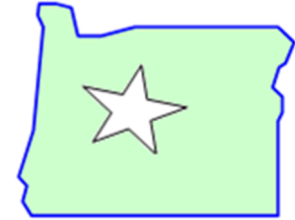




# Central Oregon Chapter of the International Code Council



## REGULAR BUSINESS MEETING MINUTES – August 8th, 2019

**President:**

*Todd Mallette*

**Vice-President:**

*Aaron Yuma*

**Secretary:**

*Alex Sabin*

**Treasurer:**

*Brian Moore*

**Past President:**

*Randy Scheid*

*Lisa Weishoff*

*Gary Lampella*

**Meeting Location:**

Note: (Alternate  
Location Each Month)

*Roundtable Pizza*

*810 SW 11<sup>th</sup> St*

*Redmond, OR*

**Roundtable Pizza**

**2940 N HWY 97**

**Bend, OR**

**Time & Date:**

*2<sup>nd</sup> Thursday of  
every month.*

*11:30 – 1:00*

**Lunch Buffet:**

*Pizza & Salad Bar*

*Committed To Furthering  
Building Safety Through  
Education*

**CALL MEETING TO ORDER**

*Todd Mallette (12:02 pm)*

**ROLL CALL OF OFFICERS**

*Todd Mallette, Aaron Yuma, Brian Moore, Alex Sabin*

**APPROVAL OF MINUTES**

*Minutes approved*

**COMMUNICATIONS**

*Todd Mallette contacted by 2 building officials seeking support for ICC Director positions*

**TREASURE’S REPORT**

*No updates on accounts since last meeting*

*Working on setting up Chapter Visa card*

**EDUCATION COMMITTEE**

*-Education Committee updates?*

*Received voucher funds*

*-Survey questions put together. Any additional thoughts?*

*Reviewed survey questions sent out. Bend to delegate formalizing survey on SurveyMonkey to one of their staff. Once complete we will send out & add link to Chapter web page.*

*-Upcoming code adoption/update classes to present to design professionals & Contractors*

*Discussion to continue as code update approaches. OIC Code update class this year apparently not including commercial mechanical update class, just OSSC update. OIC code update classes have no cost this year.*

**OUTREACH COMMITTEE**

*Have been meeting to brainstorm outreach to high schools and colleges. Exploring the idea of presence at job fairs/ career fairs. Discussed possibility of Chapter creating a scholarship for a student(s) interested in pursuing code professional career path.*

*Shawn O’hern to reach out to Sisters High School.*

**WEBSITE COMMITTEE**

*-Website Committee updates?*

*Need to create a mission statement. Welcome input on this.*

*Website functional, just need some content.*

*-Establishing a Paypal account*

*Need to create a separate checking account.*

*Motion and second to open a separate account with minimal monthly fee.*

**OLD BUSINESS**

*-Membership forms/roster: 34 membership forms received as of 8/7/19*

*Alex to create way to distinguish committee chair personnel on the list from other members.*

*-Outreach discussion on sponsorship of high school training program*

*Currently Outreach Committee brainstorming on this.*

*-ASHRAE 62.2*

*Discussed value in putting on some form of training on this prior to next residential code adoption.*

**NEW BUSINESS**

*-Recent leadership meeting topics/discussion (July 16, 2019).*

*Discussed bullet items from meeting (sent out with agenda for this meeting).*

Alex Sabin  
City of Redmond, OR  
Community Development Department  
411 SW 9<sup>th</sup> St, Suite 213  
97756

*-Update COCICC email/correspondence list to master list members only?*

*Discussion on this happening in the near future. Anyone currently receiving agenda updates and meeting minutes will need to be on official Chapter membership roster to receive future communications. A reminder email will be sent out ahead of time with a copy of the membership form in case anyone wants to sign.*

*-Feedback on annual Central Oregon Education Institute recurring dates*

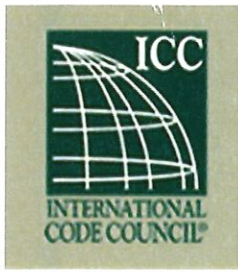
*If anyone has any specific date ideas for the annual Central Oregon institute please contact Lisa Wieshoff. A recurring date for the institute would allow people to plan well ahead. Need to think about dates that are desirable for the largest number of people, weather impacts based on time of year, etc. Late May/early June were suggested.*

*-Contact local community college on ICC curriculum*

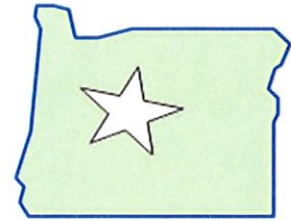
*Possible contact with COCC and/or local construction firms on the idea of integrating some form of ICC/code curriculum in with their current construction class(s) offered.*

**ADJOURN**

**Todd Mallette (12:55pm)**



Central Oregon Chapter  
of the  
International Code Council



Sign In Sheet- August 8th, 2019

Name	Jurisdiction	E-mail
Laurie Wilson	Deschutes County	laurie.wilson@deschutes.ca
Brian Moore	DCO	—
Krista Appleby	Deschutes	✓
<del>ANDREW AUFEN</del> Todd Mallette	COB	t.mallette@BendOregon.gov
RANDY SCHEIJ	DC	RRAYS@Deschutes.org
Karna Gustafson	COBA	Karnag@Coba.org
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Brad Mandala	COB	bmandala@bendoregon.gov
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Mike West		
Chris Gracia	DC	chrisgr@deschutes.org
Shawn O'Hara	REDMOND	shawn.o'hara@ci.redmond.or.us
BRENT DATA	DATA DESIGN	DATA@BENDORILL.COM